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# UNIT TRUST APPLICATION FORM DIRECT INVESTMENTS: INDIVIDUALS

Boutique Collective Investments (RF) (Pty) Ltd administers the BCI unit trusts. It is authorised to do so as a Manager, in terms of the Collective Investment Schemes Control Act. In this document it will be referred to as "BCI".

#### **IMPORTANT INFORMATION**

DOCUMENT CHECKLIST

- 1. Please complete this form if you are an individual investor who wishes to invest in BCI unit trusts only.
- 2. Please refer to the Annexure D attached to this application for the characteristics of the unit trusts.
- 3. Please complete all relevant sections of this application as well as Annexure C in order to process this investment.
- 4. Unless we receive information from you indicating otherwise, we will treat all account holders as individual South African residents for Dividend Withholding Tax, and the account will attract the default tax rate.
- 5. Please read Annexure A for Terms and Conditions that apply to this investment. This is available from your financial advisor, the Client Service Centre or at www.bcis.co.za.
- 6. Please email the required documents in the checklist below to instructions@bci-transact.co.za or fax to (011) 263 6152.
- 7. BCI will process this application when all required documents are received, and once in order we will provide you with BCI's banking details.
- 8. If the investor is a minor the application form <u>must be signed by the legal guardian / parent</u>. Instructions will only be accepted if received from the legal guardian / parents.
- 9. The legal owner of the investment will be the person in whose name the investement is registered.
- 10. Any correction or changes to the application must be initialled by the investor.
- 11. A fully completed application form, and additional supporting documents as required by BCI must be received before 14h00 for Funds and Fund of Funds and 11h30 for Money Market.
- 12. A welcome pack will be forwarded to the email address provided in Section 1 within 2 business days once the investment has been finalised, thereafter you have to register on our website to download statements.

+ Signed and com	pleted Unit Trust application for individual in	nvestors	
+ Proof of your re	sidential address, not older than three (3) m	nonths (refer to Annexure B for examples)	
+ A certified copy	of your South African bar-coded ID/Card, va	alid passport (if foreign national) or birth certificate (if mi	inor)
Proof of your ba	ank details (e.g. cancelled cheque or bank st	atement)	
·	ive is acting on behalf of the investor, the re	•	
		passport (if foreign national)	
		s (refer to Annexure B for examples)	
SECTION 1: INV	ESTOR DETAILS		
Type of Entity			
Individual		South African resident	Non resident
Title			
Surname			
First Name(s)		Initials	
ID Number/ Passport (if foreign national*)			
Date of birth	DD / MM / Y Y Y Y	Passport Expiry Date* DD /	M M / Y Y Y Y
Country of Birth		Country of Residence	
Country of Tax Resid	ence	Tax Identification Number	
Telephone	(H)	(W)	
	Fax	Mobile	
Email			
Financial advisor Em	ail		
Physical Address			
			tal Code
Postal Address	If the same as above, please o	heck this box	

Initial \_\_\_\_\_

Postal Code

#### **Politically Exposed Person**

A Politically Exposed Person or PEP is a term describing someone who has been entrusted with a prominent public function, or an individual who is closely related to such a person.

I consider myself to be, or to be associated with a Politically Exposed Person

Yes No

If yes, please provide details:

## **Dividend Withholding Tax**

SARS requires us to pay over dividend tax on your behalf where applicable. We will deduct this tax before we pay any dividends to you or re-invest these into your investment account. The tax rate for South African residents is 20%. If you are not a South African resident you may qualify for a reduced tax rate. If your country of residence qualifies for a reduced rate please contact us and we will send you the necessary forms to complete.

## PERSON ACTING ON BEHALF OF THE INVESTOR

Please insert name of legal guardians or persons with a power of attorney to act on behalf of this investor.

Title Surname

First Name(s)

Date of birth DD / MM / YYYY Relationship

ID Number/ Passport number (if foreign national\*)

Telephone (H) (W)

Fax Mobile

**Email Address** 

**Physical Address** 

Postal Code

## **COMMUNICATION CHOICE**

In order to view and access the below documents, please register for online access, alternatively email clientservices@bcis.co.za.

- + Investment statements, tax certificates
- + Transaction confirmations when you transact on your account

**Online Access** (Will enable you to view your statements / correspondence, upload instructions and transact online)

Would you like to transact online?

Yes

No

Would you like viewing access only?

Yes

No

## **SECTION 2: INVESTMENT DETAILS**

Fixed Administration Fee: R10 excluding VAT. (Applies to all accounts with balances of less than R100 000 at month end)

Portfolio Name		Lump Sum Investment (R)	Monthly Debit Order Investment (R)	*Initial Advice Fee %	**Ongoing Annual Advisory Fee %	***Re Distrib Re-invest	
Reitway BCI Global Property Fund							
TOTAL INVESTMENT AMOUNT							

- \* Refer to Fee Annexure for maximum fees applicable. Fees are deducted prior to the investment being made.
- \*\* Negotiable to a maximum of 1% per annum (excl. VAT). Advisory fees are withdrawn by way of unit reduction. The annual advice fee, if any, is in addition to the standard service charges. If the initial fee exceeds 1.5%, the annual advisory fee may not exceed 0.5%
- \*\*\* Income distributions of less than R300 will always be reinvested.
- + Please note: Clients should agree to all fees. If no fees are inserted above, 0% fees will be implemented. Please refer to Annexure D for fund information; or visit our webiste for the detailed Minimum Disclosure Documents.
- + BCI levies a R10 (excl. Vat) monthly administration fee at the end of each month on all direct retail investor account balances less than R100 000, excluding those account balances that had online trading during the month. The administration fee is in addition to the investment charges on the relevant portfolio(s).
- + BCI reserves the right to change the administration processes, charges and thresholds; subject to at least 3 months' notice to investors.
- + http://www.bcis.co.za/boutique-collective-investments/funds

Signature of investor(s) or legal guardian

Date	D	D	/	М	М	/	Υ	Υ	Υ	Υ	
2000		Ь	/	IVI	IVI	/					

Source of contribution	Inheritance	Sale of assets	Savings	Salary	
	Other/Specify				
Method of payment	Electronic / Interr	net transfer/Direct deposits*			
	Debit order	Once-off Debit order	** on D D / M M	/ Y Y Y Y (cut off time	e: 13:00)
*If you prefer to do an e processed. Proof of pays		sfer, banking details will be	provided once your applicat	tion form has been succes	ssfully
documents. The once-of	f debit order will take u	p to 40 days to clear. ** Elec	siness days of receiving the a tronic collection is restricted to transfer the amounts direct	to a maximum of R1 000	000 per
SECTION 4: BANK D				, to our peroperations a	
Debit orders will be colle		15th of each month.			
			owing accounts cannot be de BCI to draw direct debits agai		
Account Holder					
Name of Bank					
Branch Name			Branch c	ode	
Account Number					
Account Type	Current	Savings	Transmission		
Debit Order Details					
	R	commencing on the		of DD/MM/	YYYY
the next business day. Th	ne cut-off for all debit o		d day falls on a weekend or p in a particular month is by 1 ers.		
Optional escalation rate	per annum 5%	10% 1	.5% Other	%	
If no escalation rate is co	ompleted, a 0% escalatio	on will be applied.	,		
is required. If the bank a	ccount holder is a third	party legal entity we require	frican bar-coded ID, utility bi proof of bank details, copies gnatories or a letter from the	s of all the signatories' Ide	entity
Signature of bank acco	ount holder		Da	ate DD / MM / N	YYYY
SECTION 5: INCOM	E INSTRUCTION				
Regular Withdrawal Pay					
The cut-off for instructio	ns is 14:00, Money Mar	ket cut-off is 11:30. If receive	ed after the cut-off the next I	business day pricing will a	pply.
Payment Frequency	Monthly	Quarterly	Biannually	Annually	
Redemption Date	1st	15th	25th Start	date DD/MM/	YYYY
	in line with the Terms a		the requirements of the Coll t Deeds and will be paid to th		
	Portfolio Name		Amount per regular wit	hdrawal (R)	Percentage
				or	%
				or	%
				or	%
TOTAL TO BE WITHDRAWN	PER PERIOD				1 0 0 %

SECTION 3: PAYMENT DETAILS

Acc	ount Holder					
Ban	nk					
Bra	nch Name			Bra	anch code	
Acc	count Number					
Acc	count Type	Current	Savings	Transmissio	on	
			e current, transmission or savir Ints. No Third Party bank accou		gistered investor only. No p	ayments will be
SI	ECTION 7: FINA	ANCIAL ADVISOR D	ETAILS			
FIN	ANCIAL ADVISOR	t				
Full	I name and surna	me				
FSP	name (FSP)					
FSP	licence number					
Fina	ancial advisor cod	le				
Adv	visor assistant dea	aling with this transact	ion			
Fina	ancial advisor FA	IS declaration				
<ol> <li>2.</li> </ol>	Intermediary Se	ervices Act 37 of 2002	red in terms of the Collective II (FAIS) and subordinate legislati this investment to the investor	on thereto, to the investor	r.	
Si	gnature of financ	ial advisor			Date DD / MM	/
FIC	A Declaration Pri	mary Accountable Inst	titution (Exemption 4)	Yes	No	
2.	documentation 1.1. I/We confir Intelligenc 2.2. We confirm verification the verification verification 3.3. I understan	on file.  Irm that I can verify the Ire Centre Act, 38 of 200 In that we have internat In of client's identity an In ation documents as recent procedures followed Ind that I am the prima	e identity of the client mention 01, and any legislation, regulation rules and procedures in compid establish and verify the identiquired in terms of the said Action request to any party entitle ry accountable institution under the said are submitted with this	ed below according to the ons or guidelines related to bliance with the requirementity of all new clients. We and will make available coed thereto in terms of The er The Act.	e requirements as set out in thereto. ents of FICA regarding the e further confirm that we wi opies of these documents an Act.	the Financial establishing and Il keep record of
	gnature of of fina		ments are sassificed with this	application as per ruinexa	Date DD / MM	/ <u> </u>
INV	/ESTOR					
Disc	cretionary manda	ate declaration				
the	FSP has a Catego	ory II FAIS Licence and t	pove holds a 'Category II' Licen the Client has mandated the FS late must be provided. BCI will	P/Representative to act or	n his/her behalf in terms of	a discretionary
I co	onfirm that I have	entered into a mandat	te with the above approved dis	cretionary FSP.	Yes	No
_			e mandate, the FSP may give B ons, submitted by the FSP on m		s directly, and I authorise BC Yes	CI to accept all No
Si	gnature of invest	or(s) or legal guardian	ı		Date DD / MM	/ <u> </u>

SECTION 6: INVESTOR BANK ACCOUNT DETAILS (Account to be used for income and withdrawal payment instructions)

Please keep BCI informed of any changes in your banking details.

## **SECTION 8: INVESTOR DECLARATION**

- + I confirm that all information provided in this form and all other documents signed by me in connection with this application, whether in my handwriting or not, are correct.
- + I confirm that all funds invested with BCI are not the proceeds of unlawful activities and that I have not contravened any anti-money laundering and tax legislation. I have complied with and will continue to comply with all relevant legislation, including but not limited to FICA and the Income Tax Act.
- + I am responsible for the accuracy and completeness of all answers, statements or other information provided by me or on my behalf.
- + I have not received advice from BCI in respect of this application.
- + I confirm that BCI may accept instructions from my financial advisor or any authorised third party who has been appointed and authorised by me in writing.
- + I confirm that BCI may accept instructions in the prescribed format by facsimile or via other electronic means.
- + I confirm that my appointed financial advisor will have access to my investment details.
- + I have read and understood the Fees and Fund Information attached.
- + I have read, understood and agree to the Terms and Conditions.
- + I/We accept full responsibility for informing BCI of any changes in current identification information provided (e.g. change of address, surname change, contact particulars, banking details etc.) on the prescribed form.
- + I acknowledge that BCI will not be held liable for delays or losses incurred due to incomplete or inaccurate information on the application forms or insufficient or incorrect submission of FICA information. I also acknowledge that BCI will not be held liable for delays or losses incurred due to delays caused by the Financial advisor.
- + I/We confirm that I/we have received the disclosure information, as required by Section 3 of the Collective Investment Schemes Control Act 45 of 2002 and agree to be bound by it. I/we are aware that I/we can request the Supplemental Trust Deed from BCI.
- + I/We hereby confirm that I/we have received a copy of and reviewed the portfolio's Minimum Disclosure Document, which contains all minimum disclosure information.
- + I confirm that I have accessed and calculated the Effective Annual Cost\*\* on www.bcis.co.za.

Signature of investor(s) or legal guardian

Date DD / MM / YYYY

## CONTACT DETAILS

+ Physical Address

**Boutique Collective Investments** 

Catnia Building

Bella Rosa Village

Bella Rosa Street

Bellville

7530

+ Custodian / Trustee

The Standard Bank of South Africa Limited

Tel: +27 (0)21 441 4100

+ Contact us

Tel: +27 (0)87 057 0571 | +27 (0)21 914 1880 | Fax: +27 (0)86 502 5319

Email: clientservices@bcis.co.za | compliance@bcis.co.za |

Visit our website: www.bcis.co.za

Should you have any complaints, please send an email to <a href="mailto:complaints@bcis.co.za">complaints@bcis.co.za</a>

ASISU

AN ORDINARY MEMBER OF THE ASSOCIATION FOR SAVINGS & INVESTMENT SA





# ANNEXURE A TERMS AND CONDITIONS

Boutique Collective Investments (RF) (Pty) Ltd administers the BCI unit trusts. It is authorised to do so as a Manager, in terms of the Collective Investment Schemes Control Act. In this document it will be referred to as "BCI".

- This application and the Deed will form the agreement between the investor and BCI. The agreement will be administered in terms of the Collective Investment Schemes Control Act, No 45 of 2002 ("The Act").
- 2. The investor applies to invest in the Collective Investments managed by BCI in accordance with the provisions of BCI at the ruling purchase price at the close of business on the date of receipt of the funds by BCI, or being placed in receipt of this application, whichever is the later, provided it is received by the daily cut off time of 14h00 / Money Market Funds: 11h30 (South African time). If received after 14h00 / Money Market Funds: 11h30 (South African time) then the following business day's ruling prices shall be used to calculate the purchase value of the investment. Withdrawal transfers may be delayed if assets have to be liquidated.
- 3. The risk profile of the investment has been explained to the investor in terms of the underlying assets (equities, bonds and cash). Collective Investments should be considered a medium to long term investment. Collective Investments are sold at ruling prices. Forward pricing is used to determine the net asset value. Commission and incentives may be paid and are included in the overall costs. The value of the participatory interests may go down as well as up and past performance is not necessarily a guide to the future performance. BCI is a member of the Association for Savings & Investments SA ("ASISA"). BCI does not provide any guarantee in respect to the capital or return of any portfolio.
- 4. A fully completed application form and additional supporting documents as required by BCI must be received before 14h00 to be transacted at the NAV price for that day. Money Market Funds must be received before 11h30. BCI will not proceed with any transaction if there is any doubt as to the validity of any signatures or if BCI deem the instruction to be incomplete in any way. An instruction will be deemed to be complete on receipt of cleared identifiable funds in the bank account and all required documentation.
- 5. Participatory interests ("units") are priced using the forward pricing method, and prices are calculated on a Net Asset Value (NAV) basis. The NAV price is the price at which you can buy or sell units. NAV can be defined as the total market value of all assets in the fund, including any income accruals, less any permissible deductions in terms of the Act, divided by the number of units in issue.
- 6. The funds are priced daily at 15h00. Fund of Funds are priced at 08h00 (T+1). In the event that a withdrawal instructions on any specific day is more than 5% of the portfolio's net asset value, then we retain the right to delay the effective date of such instruction(s) by up to 20 business days in order to raise the required liquidity for these instructions.
- 7. The manager may borrow up to 10% of the value of the fund where insufficient liquidity exists in a fund, or where assets cannot be realised to repurchase or cancel participatory interests.
- 8. The annual management fee is levied monthly on the daily value of the fund.
- 9. BCI will not be liable for any loss incurred due to incorrect information being supplied by the investor or the financial advisor.
- 10. Without prejudice to any other rights which BCI may have in terms hereof or at law, the investor agrees that BCI shall be entitled to recover from the investor any amount of money paid to the investor which the investor is not entitled to for whatsoever reason, including interest thereon.
- 11. Should BCI be prevented from fulfilling any of its obligations in terms of this application as a result of an event not within the reasonable control of BCI, those obligations shall be deemed to have been suspended to the extent that and for as long as BCI is prevented from fulfilling those obligations.
- 12. In the event of participatory interests being redeemed, payment will only be made into the investor's bank account as set out in the banking details' section.
- 13. All fees and expenses applicable to the investment as explained to the investor shall be deducted from the investments.
- 14. The investor's chosen service address ("domicilium") for the receipt of all notices and processes given in terms hereof, is the physical address detailed on this application form or as detailed in writing.
- 15. All payments will be electronically transferred into the bank account of the investor only. In the case of third party withdrawal requests, the investor indemnifies BCI against any loss, damage, cost or claim arising or connected with such payment.
- 16. Only signed instructions will be acted upon.
- 17. BCI is committed to ensuring that the principles of Treating Clients Fairly is applied across all business activities. The fair treatment of clients and excellent provision of client service is essential to the success of BCI. Should you wish to lodge a complaint regarding the services being provided, please refer to our complaints procedure on www.bcis.co.za or alternatively send an email to us at complaints@bcis.co.za.
- 18. Redemptions: BCI reserves the right to repurchase to the client's bank account unit balances with a market value less than the minimum monthly investment amount (R1 000) and close the investment account.
- 19. Unclaimed assets
  - As member of the Association for Savings and Investment SA ("ASISA"), BCI follow ASISA's Unclaimed Assets Standard. BCI has an obligation to initiate tracing procedures in the event of a trigger event. These trigger events include e.g. returned income distribution payments and returned redemption payments. BCI will try to contact you using any contact details which may be available on our internal database or external information providers. These tracing processes will be followed within 6 months, 3 years and 10 years of the deemed date of the trigger event. In the event that the first step of minimum tracing proves to be unsuccessful, any reasonable direct administrative and tracing costs may be recovered from the investor. Tracing may cease if the value of the investment is less than R1 000. It is the investor's responsibility to inform BCI of any changes in personal information in order to avoid an investment becoming an unclaimed asset. By attaching your signature to this application form, you consent to using your personal information to facilitate tracing where required. For further information regarding the ASISA Standard for Unclaimed Assets and the processes BCI will follow please visit www.asisa. org.za or alternatively you can view the Standard on BCI's website www.bcis.co.za.
- 20. \*\*The Effective Annual Cost (EAC) is a measure which has been introduced to allow you to compare the charges you incur and their impact on investment returns when you invest in different Financial Products. It is expressed as an annualised percentage. The EAC is made up of four components, which are added together, as shown on the BCI website (www.bcis.co.za). The effect of some of the charges may vary, depending on your investment period. The EAC calculation assumes that an investor terminates his or her investment in the Financial Product at the end of the relevant periods shown in the table.





### **ANNEXURE B**

Financial Intelligence Centre Act no 38 of 2001 (FICA)

Boutique Collective Investments (RF) (Pty) Ltd administers the BCI unit trusts. It is authorised to do so as a Manager, in terms of the Collective Investment Schemes Control Act. In this document it will be referred to as "BCI".

## Financial Intelligence Centre Act no 38 of 2001 (FICA)

The Financial Intelligence Centre Act no 38 of 2001 (FICA), which came into effect on 30 June 2003, obliges BCI to request certain mandatory information before entering into a financial transaction with the client.

Details of the information and documentation required from clients are set out below.

## FICA DOCUMENTATION REQUIRED FOR INDIVIDUAL INVESTORS

#### South African natural persons:

- + Certified copy of your green, bar-coded Identity Document/Card (South African citizens)
  - \* South African citizens: a passport /driver's licence containing the above information will only be accepted with a written reason for the unavailability of the ID document/Card.
- + Document (not older than 3 months) showing your residential address

#### Foreign Nationals natural persons:

Certified copy of valid passport (foreign national)

## If you don't have a proof of address in your name but live with your spouse/partner or co-habitant:

- + Utility bill, or any other acceptable proof of residence of spouse/partner, co-habitant or parent/legal guardian of minor
- Identity document of spouse/partner, co-habitant or parent/legal guardian of minor

## Joint Address Declaration Form (available on our website)

#### **Deceased Estate:**

- Death Certificate
- Letter of Executorship/Letter of Authority
- + Certified copy of Identity Documents/Card for persons acting on behalf of the estate
- + Utility bill (not older than 3 months) of each person acting on behalf of the estate
- + Proof of estate late bank account

### The investment is in the name of a minor:

- Utility bill or other acceptable proof of residence in the name of parent or legal guardian
- + Identity Document/Card of a parent or legal guardian
- + Birth certificate (unabridged if available) of the minor
- + If the investment is funded by a third party other than the parent or legal guardian please provide an utility bill and ID of the third party

## Legal Incapacity:

- + Power of Attorney, mandate, resolution duly executed by authorised signatories
- + Certified copy of Identity Documents/Card for persons acting on behalf another
- + Utility bill or other acceptable proof of residence in the name of the person acting on behalf of another

## One of the following documents reflecting name and physical residential address is required for proof of address:

- + Not older than 3 months:
  - Utility bill / rates and taxes.
  - Telkom statement that has been posted to the investor's residential address.
  - Copy of a cell phone contract statement.
  - Bank statement that has been posted to the investor's residential address.
  - Copy of mortgage statement.
  - Copy of MNET or DSTV account.
  - Copy of levy certificate issued by the body corporate, home owners association or managing agent for properties in sectional title, cluster or share block developments.
  - Statement of account issued by a retail store that reflects the residential address of the person.
  - A copy of a confirmation of residence from a Retirement village / Retirement home on their letterhead.
- + Not older than 12 months:
  - Copy of SABC licence or SABC licence card.
  - Copy of motor vehicle licence.
  - Copy of long or short term insurance policy.
  - Copy of SARS document (excluding E-filing documents).
  - Copy of lease or rental agreement.





## ANNEXURE C

Self Certification Form

Boutique Collective Investments (RF) (Pty) Ltd administers the BCI unit trusts. It is authorised to do so as a Manager, in terms of the Collective Investment Schemes Control Act. In this document it will be referred to as "BCI".

					FS					

Type of Entity

Individual

**Personal Details** 

Title

Surname

First Name(s)

Date of birth

Country of Birth

Identification number/ Passport Number

## **SECTION 2: TAX DETAILS**

ARE YOU A RESIDENT FOR TAX PURPOSES ANYWHERE OTHER THAN SOUTH AFRICA

Yes No

If you have answered 'Yes', please complete the table below:

Country of Tax Residence	Tax Identification Number*

<sup>\*</sup>If you are unable to provide a Tax Identification Number, please tick one of the following reasons below:

TIN not issued by jurisdiction

TIN not required under domestic law; or

Not required to register for tax;

## **SECTION 3: DECLARATION**

- 1. I hereby confirm that the above information is correct.
- 2. I hereby acknowledge that BCI is legally obliged to provide the South African Revenue Service (SARS) with information provided to us when you invest or transact with us to adhere to the Foreign Accounts Tax Compliance Act ('FATCA') and the Organisation for Economic Co-operation and Development's ('OECD') Common Reporting Standard ('CRS').

Signature of investor(s) or legal guardian

Date	D	D	/	M	M	/	Υ	Υ	Υ	Υ

## **CONTACT DETAILS**

Physical Address

**Boutique Collective Investments** 

Catnia Building Bella Rosa Village Bella Rosa Street Bellville

7530

+ Custodian / Trustee

The Standard Bank of South Africa Limited

Tel: +27 (0)21 441 4100

+ Contact us

Tel: +27 (0)87 057 0571 | +27 (0)21 914 1880 | Fax: +27 (0)86 502 5319

Email: clientservices@bcis.co.za | compliance@bcis.co.za |

Visit our website: www.bcis.co.za

Should you have any complaints, please send an email to complaints@bcis.co.za



AN ORDINARY MEMBER OF THE ASSOCIATION FOR SAVINGS & INVESTMENT SA





ANNEXURE D
FEES AND FUND INFORMATION
\* Including VAT | 0% Initial fees

Fund	JSE	Class Fund Objective		Regulation 28 Fund			Benchmark	Performance Fee	Max Initial Advice Fee*	Service Fee*	Max allowed Net Equity Exposure
BCI UNIT TRUST FUND RANGE											
Reitway BCI Global Property Fund	MGPI	А	To provide the investor with income as well as capital growth.	No	Moderate/ Aggressive	Quarterly	GPR 250 REIT Net Total Return Index	None	3.45%	1.44%	0%

#### Conflict of Interest

- 1. The Investment manager earns a portion of the service charge and performance fees where applicable.
- 2. In some instances portfolios invest in other portfolios which forms part of the BCI Schemes, refer to fact sheets for more details.

Collective Investment Schemes in Securities (CIS) are generally medium to long term investments. The value of participatory interests may go down as well as up and past performance is not necessarily a guide to the future. Fluctuations or movements in exchange rates may cause the value of underlying international investments to go up or down. CIS are traded at ruling prices and can engage in borrowing and scrip lending. A schedule of fees and charges and maximum commissions is available on request from the company/scheme. Commission and incentives may be paid and if so, would be included in the overall costs. Forward pricing is used. For Money Market Funds a constant price will be maintained. While a constant price is maintained the investment capital is not guaranteed. A fund of funds is a portfolio that invests in portfolios of collective investment schemes, which levy their own charges, which could result in a higher fee structure for these portfolios. Different classes of units apply to these portfolios and are subject to different fees and charges. Boutique Collective Investments (RF) (Pty) Ltd is a member of the Association for Savings & Investment SA (ASISA).